



SVKM'S NMIMS
School of Economics

STUDENT RESOURCE BOOK

2024-25

Prepared & Verified by:

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Academic Coordinator

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Dr. Ishfaq Khoja
Program Chairperson

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Dr. Shubhasheesh Bhattacharya
Campus Director

Message from Director

Dear Students,

Welcome to SVKM's NMIMS Sarla Anil Modi School of Economics. Congratulations on choosing a field as intellectually stimulating and relevant as economics, and for selecting our school to embark on this exciting journey.

At Sarla Anil Modi School of Economics, the curriculum is designed to provide you with a strong foundation in economic theory and empirical methods. Be prepared to dive deep into the intricacies of microeconomics, macroeconomics, econometrics, and various specialized areas of study. You will also delve into multi-disciplinary courses that will enhance your understanding and give you a better perspective. The curriculum includes skill enhancers, ability enhancers and vocational skill courses. However, education is not limited to the confines of the classroom. At Sarla Anil Modi School of Economics, we believe in nurturing well-rounded individuals. Therefore, alongside your academic pursuits, we offer a host of co-curricular and extracurricular activities to enhance your overall development. Whether it is participating in student-led clubs and societies, engaging in research projects, or attending guest lectures by renowned economists, you will have ample opportunities to broaden your horizons and expand your knowledge beyond the textbooks.

While we strive for academic excellence, we also emphasize the importance of personal growth and character development. We encourage you to be active participants in the community, engaging in social initiatives and community service projects. Our goal is to instill in you a sense of responsibility, empathy, and ethical decision-making, qualities that will serve you well both personally and professionally.

Remember, your journey here will not be without challenges. Economics is a demanding field that requires perseverance, critical thinking, and analytical skills. View these challenges as opportunities for growth and self-improvement. Our faculty members are here to guide and support you every step of the way, ensuring that you receive the best education and mentorship possible.

As you interact with your peers, I encourage you to build strong bonds and foster a sense of camaraderie. Together, you will create a vibrant community of aspiring economists, sharing knowledge, ideas, and experiences that will shape your intellectual journey.

I am confident that your time at Sarla Anil Modi School of Economics will be transformative. Seize every opportunity and make the most of the resources and experiences available to you.

Once again, congratulations on joining our institution. I look forward to witnessing your growth, accomplishments, and contribution to the society.

Best wishes for a fruitful and fulfilling academic journey.

Amita Vaidya

Director,

Sarla Anil Modi School of Economics

Dear Students,

Welcome to NMIMS Navi Mumbai Campus!

We are proud to host eight schools and a vibrant community of approximately 3,000 students. Our aim is to cultivate competent, ethical and sensitive managers & leaders who would be able to contribute significantly for the industry, nation-building, and for the society.

At NMIMS Navi Mumbai, we put in our humble efforts to address industry and societal challenges through our rigorous educational programs. Our students benefit from intensive classroom training led by highly qualified faculty, augmented by sessions from industry experts. Additionally, seminars, guest lectures, co-curricular activities and extra-curricular activities enrich the students' learning experiences, providing them with hands-on opportunities to organize and participate in these events.

Our approach extends beyond conventional education. We emphasize adaptability, resilience, and the importance of continuous learning and change. Our educational process encourages the application of emotional intelligence, critical thinking, and problem-solving skills. Our teaching methodology balances lectures, case studies, student presentations, and research with modern educational techniques. Summer internships allow students to apply their classroom knowledge in real-world settings, bringing fresh and innovative ideas to organizations and reinforcing their learning.

NMIMS Navi Mumbai is dedicated to developing highly trained leaders and managers for the current and future needs of business and industry. The success of our programs is evident in the excellent placement records of our students, and many of our students get selected for higher education in some of the well-known global universities, which stands as a testament to the quality of our education. Our full-time faculty members are actively involved in research, case writing, and publications, contributing significantly to the academic growth of our students. We are grateful for the support from industry professionals who assist in curriculum development, teaching, and placement. We continuously strive to keep our programs relevant to the evolving needs of industry and society.

Our campus in Kharghar (Navi Mumbai), is located in the lap of the nature. This place is full of greenery plus small hills around. Our campus is equipped with state-of-the-art labs, a well-stocked library, and other facilities that create a conducive learning environment. Comfortable hostels, cafeteria, and various amenities ensure an enjoyable and liveable campus life. Service of doctor, nurse and counsellor/ psychologist is available in campus.

Focussing on following important points will be helpful to the students:

- **Study well** (so that you can do well and pass all courses to get promoted to next year).
- **Attendance** (less than required percentage of attendance will lead to debarment from examination, as per our university rules).
- **Read and follow the SRB rules well, maintain discipline**... that will be helpful.
- **Stay happy, take care of your health**, exercise regularly, nurture some HOBBIES, learn & develop Life-Skills, stay on RIGHT Path, be a life-long-learner and add VALUE for yourself every day.

We wish you a transformative experience at NMIMS Navi Mumbai, so that you can contribute meaningfully for yourself, for the industry, for society, and for the nation at large.

With Best Wishes,

Shubhasheesh Bhattacharya (Ph. D)

Director,

NMIMS Navi Mumbai Campus

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1. Academic/General inputs, Rules Policies at school level

1.1 General Guidelines:

- Students should dress appropriately and professionally while on campus. Clothes that are too revealing are not appropriate for the learning environment.
- Cell phone use, including making calls, sending text messages, browsing the internet, accessing social media, playing games, or engaging in non-academic activities, is strictly prohibited during class time.
- Students should keep their cell phones turned off or on silent mode and stored securely in their bags during class time, unless instructed otherwise by a teacher for a specific academic purpose.
- Students may use their cell phones for academic purposes only when explicitly permitted by a teacher or in accordance with specific classroom activities.
- Students are expected to demonstrate good conduct at all times, and no misconduct, including but not limited to, disruptive behaviour, bullying, harassment, dishonesty, or violation of school policies, will be tolerated. Upholding high standards of behaviour fosters a safe and inclusive learning environment for all.
- Students are prohibited from eating in the classroom.
- Students are not allowed to tamper with or cause any damage to the smart boards in the classroom. Respect for the school's resources and technology is essential to ensure their availability for effective teaching and learning
- Students are advised to actively utilize the student portal, the Learning Management System (LMS) for important announcements, assignments, course materials, and other educational resources. The student portal serves as a valuable tool for staying informed, engaging in coursework, and maximizing academic success.
- Students will be given an official email id and all correspondence from the School will be on that email id. Students are required to check their mail regularly.
- The Director & the faculty members are here for you and are committed to supporting your academic journey. However, they have busy schedules so please meet them at the designated times.
- Students should heed all deadlines given by the School and the University.

1.2 Academic Guidelines:

1.2.1 Academic Guidelines for B.Sc. Economics

The four years B.Sc. Economics (Honours) program consists of two Semesters in each year, adding up to eight semester programs. The curriculum consists of core courses in Economics, multi-disciplinary courses, minor courses, skill enhancers, ability enhancers, vocational skill courses, on the job training (in the form of summer internships), field projects and co-curricular courses.

Classroom sessions:

- 23 to 21 contact lectures per week.
- 60 sessions per semester for the core courses
- 45 sessions per semester for minor courses
- 30 sessions per semester for skill enhancers, ability enhancers and co-curricular courses.
- A research project/capstone project in the final year.

Students are required to have a minimum of 80% attendance in every course in each Semester.

The credit structures

Nature of Course		
Abbreviation	Classification	Credits
A	Major	80
B	Minor	18
OEC	Open Electives Course	10

VSC	Vocational Skill Courses	8
SEC	Skill Enhancement Courses	8
AEC	Ability Enhancement Courses	10
IKS	Indian Knowledge System	2
VEC	Value Education Courses	4
OJT	On the Job Training	6
FP	Field Project	6
CC	Co-Curricular Activities	6
RP	Research Project	12
Total		170

Electives

Electives will be offered on the basis of the following criterion:

1. Availability of faculty
2. A minimum number of students opting for that elective. (The number of students opting for an elective has to be a minimum of 25% of the cohort or 15 students, whichever is higher)

Evaluation

There are 2 components of evaluation

- Internal Continuous Assessment(ICA): 50%
- Term End Exam : 50%

(Please refer to passing rules on page no 70 for more detailed explanation).

The Grade Point Average and Cumulative Grade Point Average would be awarded to the student at the end of each Semester. The final degree would be awarded based on performance of all the three years combined.

Classroom sessions:

- 16 to 20 contact lectures per week.
- 60 sessions per semester for the core courses
- A research project in the first year
- Capstone Project/ Dissertation in the second year
- Regular Workshops and Seminars

Students are required to have a minimum of 80% attendance in every course in each Semester.

The credit structure

The following are the three categories of courses and the assigned credits to each

- Core Papers 4 credits
- Research Paper 4 Credits
- Electives 4 Credits

Electives

Electives will be offered on the basis of the following criterion:

1. Availability of faculty
2. A minimum number of students opting for that elective. (The number of students opting for an elective has to be a minimum of 25% of the cohort or 15 students, whichever is higher)

Evaluation

There are 2 components of evaluation

- Continuous evaluation: 50%
- End Term Exam 50%

(Please refer to passing rules on page no 70 or more detailed explanation).

The Grade Point Average and Cumulative Grade Point Average would be awarded to the student at the end of each Semester. The final degree would be awarded on the basis of performance of the two years combined.

Feedback Mechanism:

- Sarla Anil Modi School of Economics, NMIMS will have a formal feedback at the end of each Semester.

1.3 Program Validity:

In continuation to the re-admission rules explained in Part I of this SRB, the maximum duration permissible for completion of the programme (in years) are mentioned in the table below:

Sr. No.	Name of the programme	Duration of the programme (in years)	Maximum duration permissible for completion the programme (in years)
1	B.Sc. Honours (Economics)	4 years	7 years

A student who has “F” grade/s in any one or more course/s in the academic year has a choice of either taking re-admission in the subsequent year, for the entire academic year, or appear for the Term end examination of the course / courses in which the student has “F” grade/s, in the subsequent year. If the student opts for taking the end term examination of the course / courses in the subsequent academic year, the ICA marks of the previous year courses will be carried forward in which the student had “F” grade/s.

1.4 Discipline Norms and Penalty:

In continuation to the Discipline Norms and Penalty explained in Part I of this SRB, the names of committee members of the school are as follows:

Mumbai Campus:

1.4.1 Disciplinary Committee

S. No.	Name	Position	Email ID
1.	Dr. Nitin Balwani	Convener	nitin.balwani@nmims.edu
2.	Prof. Manisha Band	Member	manisha.band@nmims.edu
3.	Dr. Mukund Madhav Tripathi	Member	mukundmadhav.tripathi@nmims.edu
4.	Dr. Preeti Gupta	Member	Preeti.gupta@nmms.edu
5.	Dr. Ishfaq Khoja	Member	Ishfaq.khoja@nmims.edu
6.	Dr. Jyoti Verma	Member	jyoti.verma@nmims.edu
7.	Prof. Arpita Sarkar	Member	arpita.sarkar@nmims.edu
8.	Ms. Anupriya Sharma	Member	anupriya.sharma@nmims.edu

1.4.2 Anti-Ragging Committee

Sr. No.	Name	Designation	Email
1	Dr. Nitin Balwani	Convener	nitin.balwani@nmims.edu
2	Dr. Mukund Madhav Tripathi	Co-Convener	mukundmadhav.tripathi@nmims.edu
3	Dr. P. Manikandan	Member	p.manikandan@nmims.edu
4	Dr. Preeti Gupta	Member	Preeti.gupta@nmms.edu
5	Prof. Manisha Band	Member	manisha.band@nmims.edu
6	Dr. Ishfaq Khoja	Member	Ishfaq.khoja@nmims.edu
7	Dr. Jyoti Verma	Member	jyoti.verma@nmims.edu
8	Prof. Arpita Sarkar	Member	arpita.sarkar@nmims.edu
9	Ms. Anupriya Sharma	Member	anupriya.sharma@nmims.edu
10	Mr. Rajiv Shejwal (Police Inspector)	Member	-
11	Mr. Subhendu Sur	Parent Representative (Member)	subhendusur@hotmail.com
12	Ms. Srishti Sur	Student Representative (Member)	srishti.sur216@nmims.in
13	Ms. Bharathy Tahilliani	Founder, Kshamata Foundation & Member	bharathy@kshamata.org

1.4.3 Woman Grievance Redressal Committee

Sr. No.	Name	Designation	Email
1	Prof. Manisha Band	Convener	manisha.band@nmims.edu
2	Dr. Ritu Srivastava	Member	Ritu.srivastava@nmims.edu
3	Dr. Jyoti Verma	Member	jyoti.verma@nmims.edu
4	Ms. Anupriya Sharma	Member	anupriya.sharma@nmims.edu
5	Ms. Karuna Garud	Member	Karuna.garud@nmims.edu
6	Ms. Anupriya Agnihotri	Student Member	Anupriya.agnihotri104@nmims.edu.in
7	Ms. Manasi Hajela	Student Member	Manasi.hajela678@nmims.edu.in
8	Ms. Aarya Sawant	Student Member	Aarya.sawant119@nmims.edu.in
9	Ms. Ritika Amaresh	Student Member	Ritika.amaresh107@nmims.edu.in
10	Ms. Bharathy Tahilliani	Founder, Kshamata Foundation & Member	bharathy@kshamata.org
13	Ms. Bharathy Tahilliani	Founder, Kshamata Foundation & Member	bharathy@kshamata.org

Library Committee

Sr. No.	Name	Designation	Email
1	Dr. P. Manikandan	Convener	p.manikandan@nmims.edu
2	Dr. Toral Shah	Member	toral.shah@nmims.edu
3	Dr. Krunal Punjani	Member	krunal.punjani@nmims.edu
4	Dr. Suresh Pathare	Member	suresh.pathare@nmims.edu
5	Dr. Anjali Bhute	Member	anjali.bhute@nmims.edu
6	Dr. Ishfaq Khoja	Member	Ishfaq.khoja@nmims.edu
7	Prof. Prachi Kotia	Member	Prachi.kotia@nmims.edu
8	Ms. Amruta Kachelkar	Member	amruta.kachelkar@nmims.edu

Sports Club

Sr. No.	Name	Designation	Email
1	Prof. Aditya Kasar	Convener	aditya.kasar@nmims.edu
2	Mr. Arun Kamath	Member	arun.kamath@nmims.edu
3	Dr. Ishfaq Bhat	Member	ishfaq.bhat@nmims.edu
4	Dr. Veerma Puri	Member	Veerma.puri@nmims.edu
5	Prof. Divyang Jadav	Member	divyang.jadav@nmims.edu
6	Dr. Sakshi Indolia	Member	Sakshi.indolia@nmims.edu

Finance Club

Sr. No.	Name	Designation	Email
1	Dr. Nitin Balwani	Convener	nitin.balwani@nmims.edu
2	Dr. Bharath Supra	Member	bharath.supra@nmims.edu
3	Dr. Veerma Puri	Member	Veerma.puri@nmims.edu
4	Dr. Anjali Bhute	Member	anjali.bhute@nmims.edu
5	Prof. Jignesh Thakkar	Member	Jignesh.thakkar@nmims.edu
6	Prof. Subhasis Pal	Member	subhasis.pal@nmims.edu

Alumni Committee

Sr. No.	Name	Designation	Email
1	Ms. Kavita Kadam	Convener	kavita.kadam@nmims.edu
2	Dr. Preeti Gupta	Member	Preeti.gupta@nmms.edu
3	Prof. Prashant Barsing	Member	prashant.barsing@sbm.nmims.edu
4	Prof. Anurag Garg	Member	anurag.garg@sbm.nmims.edu
5	Dr. Rakhi Raturi	Member	rakhi.raturi@nmims.edu

2. Placement Guidelines:

NMIMS is a premier University of the country and the B-school is in existence for over four decades. Over the years it has earned recognition from industry & professional associations, corporates, peer group institutions and accreditation agencies. The University has a strong industry connect and a preferred choice for the corporate sector for talent. Companies view NMIMS as a great place to recruit potential young managers and business leaders. Placement Support is offered to various programs across Campuses and Schools. Leading companies across sectors consider our students for recruitments/ internships. Our esteemed alumni occupy senior positions in leading companies across sectors have always supported us in placements.

The Placement Office is an interface between NMIMS & the Industry for facilitating internships & recruitments opportunities for students. Efforts are made to market the programs with their merits.

Placement officials actively network with the corporate sector with an endeavour to get companies to open suitable job & internship profiles for the batch. They reach out to companies across sectors and locations for appropriate opportunities for students, showcasing brand NMIMS, the quality and diversity of the batch, provide timely customised services, continuous communication and offer support that would facilitate their participation in placements

Placement officials mentor & guide the Students Placement Committee who are actively involved in the activities, connecting with companies, meeting company officials for presentations, operational aspects and in coordinating various activities during the placement processes.

The placement guidelines are devised in the larger interest of the school and the batch, in consultation with students and faculty. Each of the Schools share with the batch, guidelines related to Resume, PPT, Internships, P.P.O.'s/PPI's, Final Placements etc. The school reserves the right to change, modify the guidelines in the best interest of the batch. Students are expected to abide by the guidelines during placement processes. In the event of non-conformance of the placement guidelines, the school reserves the right to initiate corrective action.

Generally, students of the post-graduate programs are keen to participate in placements. However, many from the under-graduate programs opt out or do not register for placements as they have alternative career plans. This approach acknowledges the diverse goals and aspirations of students and features the institution's commitment to supporting individual choices that align with personal interests and career aspirations. These paths include pursuing further higher studies, preparing for entrance exams of professional programs, preparing for civil services, defence forces, government offices etc., engaging in family business ventures, entrepreneurial endeavors etc.

Industry-Institute Connect

To optimise industry connect, effective interventions from the companies are sought so that students get to know of the opportunities available in the market, help to enhance their skill sets & then direct their efforts to seek profiles of their choice. Companies are encouraged to involve with the batch for campus engagement activities thereby deepening the association and leading to a symbiotic relationship between NMIMS and the Industry. Guest talks, competitions, seminars, workshops, soft skills training, technical training, etc. are a great value addition. These involvements bridge the gap

between the expectations of recruiters and the knowledge & skill sets of students.

The Placement process typically involves

- 2.1** Batch Preparation
- 2.2** Pre-Placement Talks - PPT
- 2.3** Internships/Projects
- 2.4** Final Placements

2.1 Batch Preparation

Batch Preparation Program is to enhance the suitability of candidates and orient them to industry practices and expectations.

- Interactive sessions with alumni/industry experts in various profiles that help students to gain clarity on role/fit, understanding expectations of the company, future prospects - career evolution, the right approach for cracking interviews, listen to first-hand experience & get a feel of life in a particular profile, etc.
- Interaction with seniors who have undergone internships in companies.
- Assigning seniors or alumni as mentors to guide students.
- Mock interviews with alumni/corporates to get direct feedback from people in relevant industries.
- Guest talks and workshops on various topics from corporates.
- Resume building as per guidelines
- Technical, Soft skills training, etc.

Prior to the commencement of the selection process, it is expected that students have a fair idea about their interest, sector and specialisation and direct their efforts accordingly. This clarity will help students land a good internship/job.

Students are expected to research about company, the business, the sector, financials, other players in the sector, etc. and be prepared with a background and fact file prior to the process. Also some additional information – the number of interns/recruits in the past, whether the company has a P.P.O. policy, the experience of seniors who interned with the company etc. will be of help.

The Placement Office also involves companies in a number of Campus Engagement activities – corporate contests, projects, workshops, seminars, and guest talks etc. that benefit a large number of students and helps in promoting the excellent quality of the batch.

2.2 Pre-Placement Talk – PPT

PPT's are a medium wherein the company officials disseminate information regarding their company, the profile, the compensation etc. and clarify the queries of students.

2.3 Internships/Projects

- The Placement Office makes all efforts to reach out for internships across varied sectors, companies and profiles. Based on ones' interests and capabilities one should seek internships.
- Choosing the correct company for internships and performing up to the mark is of utmost importance.
- The Internships are not only a window to the corporate world but also a relationship-building tool for NMIMS. It allows the companies to have a look at the talent at NMIMS, thereby strengthening Final Placements.
- Internships are an integral part of the curriculum for securing the degree. It is a great learning platform for our students and goes a long way in shaping the learning obtained in the classroom. This experience is of immense use to students to enable them to acclimatise themselves to the intricacies of the corporate world.
- The project is expected to build on the theoretical learning with practical experience and help students to discover areas of interest and future career options identify the gaps in their learning, which they can attempt to fill in.
- Interactions during the internships both with other interns as well as with employees help students to understand the expectations/needs of the organisation, the sector in general, to identify the gaps in their learning, in orienting oneself towards the sector and developing the required skill sets to emerge as the most suitable candidate.
- Internships also hold a special significance as it is an apt mechanism for companies to spot bright talent early. Many companies have structured internship process, which is used, as a 'testing ground' to gain a direct understanding of the skill and ability of students leading to declaration of P.P.O.s/PPI's. NMIMS too encourages candidates to work towards such offers that are based on internship performance.
- Pre Placement Offer (P.P.O.) is an Offer by the company to the intern acknowledging the excellent work done during the internship. Pre Placement Interview (PPI) is an opportunity by the company for the intern to be directly selected for the interview for final placements. Thus, the students should be careful in applying to the companies and should put in all efforts to convert the internship into an Offer.
- Internships are monitored and may be evaluated by a faculty guide, with periodic report submissions, evaluations, Viva Voce, etc.

2.4 Final Placements

- Leading companies across sectors aspire to recruit students of NMIMS. Companies devise the eligibility criteria and selection process and have their own set of characteristics or qualities that they look for in a candidate.
- The process of selection starts with inviting applications based on the eligibility, job description, compensation details etc. shared by the company. The profiles of interested students are shared with the recruiter.
- The placement process is facilitated by the Placement Team. However, it is the effort of the student that gets him/her selected for the job. Not getting selected in the first few companies should not lead to panic. Students are advised not to switch profiles in anxiety or haste.
- The selection process could be physical or virtual & there could be multiple rounds – case analysis, group discussion, group exercises, interviews etc. Reasons like location, family issues etc. should not be constraints to students. They are expected to be mobile and have the capability to adjust, adapt and respond to emergent situations successfully.
- Students who wish to drop out of the placement process, formally notify the Placement Office vide the 'Opted Out Form' mentioning the reason, which could be higher studies, entrepreneurship, family business, seeking placements on their own with company details etc.

At NMIMS, leading companies across sectors, compete to participate in placements offering coveted & niche profiles with matching packages to students across programs. Hence, students get a plethora of opportunities to choose from. The Placement Reports are uploaded on the NMIMS website and feature, names of recruiting companies, profiles offered in general, placement statistics etc.

2 Guidelines for International Student Exchange Program

3.1 Introduction

NMIMS Deemed-to-be-University has developed an extensive International Students Exchange Program in order to provide a cross cultural exposure and a global perspective to the students apart from classroom teaching. This is managed by Department of International Linkages of the University. The Exchange Program has become increasingly popular with the students and every year students get a chance to spend Semester/Trimesters at a partner Institute. With the dedicated efforts of the International Linkages department, efforts are ongoing to have larger number of students to avail of this unique opportunity in every school. Students at NMIMS also benefit from interacting with overseas students who visit us as part of NMIMS Inbound exchange program and International Immersions.

3.2 Preamble

In a world that is increasingly interdependent, it is imperative for the NMIMS Deemed-to-be-University to have an internationalization agenda. This involves creation of a multi ethnic environment in our programs on our campus. This can happen only when students from different countries and communities join NMIMS programs.

This policy on internationalization seeks to clarify the philosophy behind the NMIMS Deemed-to-be-University's Internationalization program and sets out the eligibility of students to apply for an international exchange program. It also sets out the selection criteria and guidelines for assessing applications and the expectations from the students going for the exchange program.

This policy also lays out the facilities for international students in our programs and also the expectations from them. We expect our foreign students to conduct themselves at par with other Indian students.

To aggressively pursue the internalization agenda, NMIMS has signed MOUs with leading Universities. MOUs applicable for NMIMS schools as given below:

1. The University Level:

- University of California, Berkeley, USA
- Virginia Tech. University, USA
- University of Memphis, USA
- University at Binghamton, State University of New York, USA
- Clark University, USA
- University of Texas at Dallas, USA
- Illinois Institute of Technology, USA
- Florida International University, USA
- Stony Brook University, USA
- Columbia University School of Professional Studies, USA
- University of Guelph, CANADA
- The University of Zaragoza, SPAIN
- Varna University of Management, BANGLADESH
- The University of Danang, VIETNAM
- Quang Binh University, Vietnam
- University of Galway, Ireland
- Kings College London, UK
- University of Bristol, UK
- University of Leeds, UK
- University of Essex, UK
- University of Chester, UK
- University of Stirling, UK
- Cranfield University, UK
- University of Exeter, UK
- University of Western Australia, AUSTRALIA
- University of New South Wales, AUSTRALIA
- University of South Australia, AUS
- University of Adelaide, AUS
- University of Canberra, AUS
- Western Sydney University, AUS

- Monash University, AUSTRALIA
- Daffodil International University, BANGLADESH
- University of Liberal Arts, BANGLADESH

2. **School of Economics (SAMSOE)**

- University of California Riverside, USA
- Clark University, USA
- Virginia Tech, USA
- Stony Brook University, USA
- Santa Clara University, USA
- Dalhousie University – Canada
- HEC Lausanne, Switzerland
- University of Bristol – UK
- University of Essex, UK
- University of Exeter, UK
- Cranfield University, UK
- The University of Leeds, UK
- University of Wollongong - AUS
- University of South Australia, AUS
- The University of Queensland, Aus
- University of Canterbury, New Zealand

3.3 Eligibility

Students are selected by respective Deans of Schools on a competitive basis that reflects the academic standing, motivation, seriousness of purpose, communication skills, social maturity and adaptability. International students coming to our campus are recommended by respective partner's university on merit basis and language proficiency in English.

All full time program students are eligible to apply for the exchange program if they have:

- 3.3.1 Completed the eligibility year of program as defined by respective Deans/Directors of school
- 3.3.2 Have a minimum CGPA of 2.25 and above as defined by respective Deans/ Directors of School.
- 3.3.3 Eligibility of International students coming to our campus recommended by the partner university should satisfy the eligibility criteria as per the memorandum of understanding signed between the Universities/ Schools.

3.4 Selection Criteria and Conditions

- 3.4.1 As defined by respective Deans/Directors of Schools
- 3.4.2 Defined by MoU between Partner University and NMIMS for incoming students

3.5 Cost and Expenses

Costs and expenses for participating in the exchange program are governed by the MOU signed by NMIMS and the host School.

In addition of the above, all students are required to pay for their:

- 3.5.1 Accommodation and daily living expenses including study materials
- 3.5.2 Travel Expenses
- 3.5.3 Passport and visa costs
- 3.5.4 Insurance cover
- 3.5.5 Any other incidental costs

3.6 Application procedure for students and Expectations from students

- 3.6.1 Students have to apply in specified application form as defined by respective Deans/ Directors of schools. Candidates with completed and accurate application will be interviewed by the International Linkages office. Successful candidates will then be nominated to the respective partner universities following which they have to complete the online application as instructions received from partner university via email.
- 3.6.2 The list of courses that a student intends to take up in the partner institute should be clearly mentioned. For those who wish to apply in more than one institute, the lists of the courses in each of these institutes should be mentioned.
- 3.6.3 Upon joining the partner institute, the courses the students intend to take up should be finalized and communicated for approval to the NMIMS School authorities

- 3.6.4 Students need to ensure that they do not get any fail grade in the courses undertaken in the partner institute because many partnering institutes do not conduct re-examination.
- 3.6.5 Other criteria as defined by Deans/Directors of the Schools.

3.7 Code of Conduct

While abroad, the students are subjected to the rules and regulations of the host institution, the laws of the host country and the student code of conduct from NMIMS Deemed-to-be-University. Each student is an ambassador of NMIMS Deemed-to-be-University and should conduct in an appropriate manner at all times that is reflective of the code of conduct required by NMIMS and that of the overseas host institution.

3.8 Enclosures:

Undertaking to be given by student of NMIMS Deemed-to-be University's student going on International Immersion.

Note: Schools to ensure that copy of Application Form compulsorily reaches Director- International Linkages department for records.

4. Examination Guidelines (ICA / TEE, Passing Criteria, Grading system, method of calculation of CGPA, Re-Examination, exceptional cases – medical etc.)

4.1 Rules Relating to Passing Standard of B.Sc. Economics, M.Sc. Economics & M.Sc. Economics with Virginia Tech.

Examination weightages and credits

Break up for continuous evaluation of each course will be as under:

A student would undergo continuous assessment for each course in all the semesters/ trimesters. Various components of such continuous assessment would be as decided by the respective course teacher/ faculty and approved by Dean /Director of the school concerned.

Component	Marks
ICA Components: Mid Term /Unit Test / Project/ Assignment/ Presentation/ Weekly Tests / Case Study/ Quizzes / any other (School)	50
Final term/ semester-end examination (University)	50
Total	100

PASSING STANDARDS FOR EACH COURSE (SUBJECT):

Semester-end-exam Passing Criteria for each Course:

To pass in a particular course, in any of the Term /Trimester / Semester End examination or re- examination, a student must fulfil all of the following criteria:

- Secure a minimum of 40% marks in the Term /Trimester / Semester end examination of that course and
- Secure a minimum of 40% aggregate marks out of the total marks (that is, internal continuous assessment plus assessment of the Term /Trimester / Semester end examination) allotted to the course.
- For a course which has only Internal continuous assessment component, passing will be at 40%.

Students who fail to fulfil above passing criteria would be awarded ‘F’ grade.

Non – fulfillment of Passing Criteria:

A student, who has failed to fulfil the passing criteria as given above, will be required to appear for term / trimester / semester-end re-examination which will be conducted immediately after declaration of results of the said regular term / trimester / semester-end examination. **The internal continuous assessment marks will be carried forward for the term / trimester / semester-end re-examination.**

To be eligible to appear for term / trimester / semester-end re-examination, a student has to submit an online re-examination application available on student’s SAP portal. **A student who does not fill in online re-examination form will be denied permission to appear at the examination.**

It is the responsibility of such students to keep him/ her informed about such examination dates (time table). If, in any case, students feels that he/she wants to improve their ICA, they are eligible to take re admission for the complete academic year. In case of re-admission, the earlier results will stand null & void and student cannot claim the credits of the course/s passed earlier. Students have to appear as fresh candidates for both Internal Continuous Assessment & Term End Examinations.

Only one re-examination will be conducted for each course immediately after declaration of results of final examination and there will not be any further re-examination for whatsoever reason.

Remedial classes would be organized by the School for all the students who fail to fulfil the passing criteria, before the conduct

of the re-examination. However these remedial classes will be on demand from students and if a student registers for remedial classes, he / she is expected to maintain 100% attendance. If any student feels that he / she can manage without remedial classes, students can study on their own and appear for the re-examination, later on, such students cannot complain, that their doubts were not cleared by faculty.

Note: Remedial classes will be conducted by the faculty on demand, if number of students are more than 10. Otherwise, students can get their doubts cleared from the faculty on one to one basis.

Progression to the subsequent year of the Programme (Semester Pattern)

A student who has failed to fulfil the passing criteria of odd semesters courses after re-examination, will be allowed to attend the classes and appear at the examination/ re-examination of even semesters.

However, a student who fails to fulfil the passing criteria at the end of the academic year (Both the semesters) will not be permitted to progress to the next year of the program.

A student will be promoted to the subsequent year of the programme only when he/ she has no F grade at the end of the year after eligible re-examination/s.

In case, the student fails even in the re-examination/s of either odd or even semesters, which are so held, he/ she will not be promoted to the next year of the programme. Such student/s will have the following options:

1. To seek readmission in the subsequent year for the entire academic year

Or

2. Appear for the Term end examination of the course/s in which the student has got “F” grade, in the subsequent year. In such a case, the ICA marks of the course/s will be carried forward of the previous year in which the student had got “F” grade. The student will be required to pay only the re-examination fees.

Grading System:

- The University follows a letter grading system leading to the award of a Ten-Point Grade Point Average (GPA) for each term and Cumulative Grade Point Average (CGPA) for all the terms until date.
- ‘Letter grades’ and corresponding ‘grade points’ are as under:

Percentage of Marks	Grade	Points	Performance
90 - 100	O	10	Outstanding
80 - 89.99	A+	9	Excellent
70 - 79.99	A	8	Very Good
60 - 69.99	B+	7	Good
55 - 59.99	B	6	Above Average
50 - 54.99	C	5	Average
40 - 49.99	P	4	Pass
0 - 39.99	F	0	Fail
-	AB	0	Absent

Calculation of GPA (Grade Point Average):

Grade point Average for a term will be computed by dividing, the sum of product of grade point of each course/subjects and credit value assigned to each respective course by the sum of credits assigned to all the courses / subjects for the related term.

$$\text{GPA} = \frac{\sum \text{CG}}{\sum \text{C}}$$

Calculation of CGPA (Cumulative Grade Point Average):

Cumulative Grade Point Average up to and including a term will be computed by dividing the sum of product of grade point of each course / subject and credit value assigned to each respective course by the sum of credits assigned to all the courses / subjects up to and including the related term till date.

$$\text{CGPA} = \frac{\sum \text{CG}}{\sum \text{C}}$$

Here:

C = Credit value assigned to a course /subject

G = Grade point value assigned to a student for course / subject corresponding to the letter grade (refer table given)

GPA = Grade point Average shall be calculated for individual term and referred to as Semester/ Trimester Grade Point Average.

If a student has failed to fulfil passing standard under any head in any course (i.e. 'Semester/ trimester End Examination' and/or 'aggregate'), he/ she shall be deemed to have failed in that course/subject.

General rules

These rules would be applicable to all the students who take admission/ re admission in and after the academic year 2024-25.

- 3.1.1 A student who remains absent from trimester / semester examination/s due to any reason in any Course shall be marked as 'AB' in the result/ grade sheet/ transcript for the Course/s in which he/ she has remained absent. All such students will be allowed to appear at re-examination in the said Course. A student who remains absent in the re-examination would not be able to avail any further re-examination chance.
- 3.1.2 In order to receive the degree, diploma, certificate, the student will have to pass all the examinations (Credit/Non-Credit) of all the years. Student should ensure that he/she has cleared his/her all dues from the respective departments like Admission, Accounts, Library, Hostel, etc. Also, mandatory admission documents are submitted.
- 3.1.3 Grievance Redressal (Revaluation/Verification of answer books): In case a student is not satisfied with the result/ grade received by him/her in a particular Course, he/ she may follow the 'Grievance Redressal Procedure' as given in part I of student resource book in case he/ she desires.
- 3.1.4 The fees for re-examinations and re-admission will be decided by the University from time to time.
- 3.1.5 In case of any disputes/differences, decision of the University shall be final and binding on the students. If a student desires to institute any legal proceedings against the University, such legal proceedings shall be instituted only in court at Mumbai in whose jurisdiction the application is submitted by the student and not in any other court.
- 3.1.6 Modification in criteria/rules: On the recommendation of the Board of Studies of the School and the Board of Examinations, the Academic Council shall have the sole discretionary right to modify all or any of the above criteria at any time without prior notice.

Exit Options available to the student/s as per National Education Policy:

In case a student opts to takes exit either at the end of the first year or at the end of the second year, the following certificate / diploma will be awarded to such students provided he/she earns required credits as per National Education Policy and also completes mandatory internship/s:

- (1) Exit at the end of the first year: Under Graduate Certificate (Economics)
- (2) Exit at the end of the second year: Under Graduate Diploma (Economics)
Such student will be required to complete compulsory internship to be eligible for award of the above certificate/diploma after the exit. The exit option should be informed by the student concerned before the commencement of the even semester of the programme.

Students who wish to continue the third year will be awarded a Bachelor's degree. If the student opts for the exit option after third year, general degree like B.Sc. (Economics) will be awarded without the mention of any minor.

The student will have an option to pursue in the fourth year of the programme (Honours) or (Honours with Research). Such student will be required to exercise this option before the commencement of the even semester of the third year.

The qualification criteria for entry in the fourth year Honours with Research programme is as under:

- 1) Minimum CGPA of 7.5 on a scale of 10.00 at the end of the third year.
- 2) The said student should have passed examinations of all the course/s in single attempt.

Students who opt for open electives which have Satisfactory and Non-Satisfactory criteria, obtaining Satisfactory remark is mandatory before degree is awarded to such students.

5. List of E resources subscribed by NMIMS

Sr. No.	Database	Sr. No.	Database
	LIBRARY SOFTWARE		
1.	Koha	16.	ISI Emerging Markets
	GRAMMAR/PLAGIARISM CHECK SFT.	17.	SPSS: AMOS
2.	Grammarly	18.	STATA
3.	Turnitin		COMPANY DATABASE
	ELECTRONIC JOURNAL DATABASES	19.	Capitaline AWS
4.	EBSCO		STATISTICAL DATABASE
5.	JSTOR	20.	IndiaStat
6.	Co-Design		LAW DATABASES
7.	Current Science	21.	Law & Literature
8.	Ergonomics in Design	22.	Live Law
9.	The Design Journal		CASE STUDY DATABASE
	ENGINEERING DATABASES	23.	Harvard Business School Publishing
10.	DELNET		FINANCE LAB
11.	NPTEL	24.	Bloomberg
	E-BOOKS DATABASES		SWAYAM / NDL
12.	E-brary	25.	National Digital Library
13.	Pearson E-Books	26.	SWAYAM
	RESEARCH DATABASES	27.	Consortium for Educational Communication (CEC)
14.	CMIE: Prowess IQ		
15.	EViews 8		

6. Course Structures & Guidelines – of all programmes

B.Sc. Economics Programme

The B.Sc. Economics Programme is an academically rigorous programme that is highly relevant and contemporary to meet the students and employers' unique and ever changing needs.

- The Programme provides the inter-relationship between courses required for holistic understanding. There is a strong flavour of liberal arts with incorporation of courses like Logic, English Literature, Behavioural Psychology, Sociology, Law and Analysis of Financial statements. At the same time there is a strong focus on quantitative techniques and on different and contemporary fields of Economics like Behavioural Economics, Economics of Geopolitics and International Relations and Game Theory.
- A student has an option to have minor in Finance or Business.
- The B.Sc. Economics programme focuses on understanding economic theory through an applied approach. The emphasis is on developing critical and analytical thinking through the high quality course content, innovative pedagogy and continuous evaluation.
- Focus on skill development with courses such as Soft Skills, Effective Communication, IT Skill, R Programming, Big Data Analytics using Python, Micro Data with R, Graphic Design which are integrated into the curriculum.
- Independent learning and peer learning through Field Projects, Summer Internships, Research Project and live projects, which make students independent and creative learners.
- 5 % of Economics Courses from second year, taken by Industry experts, languages like Sanskrit, Spanish, German, give the students a competitive edge.
- Co-curricular activities like Yoga, Drama, Indian Music, Art, Indian Dance enhances social skills and creativity.

The students' overall development is ensured through non-instructional activities like conferences, Economics Conclaves, workshops, outbound activities and participation in, and organization of, Intercollegiate Sports, Economics and Cultural festivals.

PROGRAM LEARNING OBJECTIVES

1. Domain knowledge
2. Multidisciplinary Perspective
3. Quantitative and Analytical Skills.
4. Problem Solving skills and Critical Thinking
5. Communication skills
6. Global Awareness
7. Self Development
8. Professional Development
9. Ethical and social sensitivity

Graduate Attributes

- Deep Domain Knowledge
- Analytical and Critical Thinker
- Independent learner
- Good Communicator
- Professionalism and Adaptability
- Globally Aware
- Ethical and Socially responsible
- Life long Learner

The unique pedagogic innovations

The choice of pedagogic methods at the School of Economics is designed to keep the teaching learning process student-centric. Non-classroom learning is an effective method where students seek and acquire knowledge outside the classroom rather than having it 'imparted'. Over and above classroom teaching, a lot of emphasis is placed on group learning.

- Group learning: Academic groups of 5-6 students would be encouraged to work in a group on an issue; where students learn to research, discuss their findings with peers, negotiate their point of view and arrive at a conclusion.
- Games & Experiments: Learning by playing.
- Guest speakers and Panel Discussions: Interaction with industry experts.
- Workshops: Full day workshops on a wide range of academic and non-academic courses.
- Film & Drama - Viewing socially relevant films & drama to build social sensitivity.
- Research projects – Primary and secondary research projects on socio-economic issues.
- Summer Internship – Summer training at the end of each year for a month
- Independent studies - Self learning through research in the final year

Co- Curricular activities

The emphasis is on the overall development of the student, not only in academics, but also in co-curricular activities. We believe that in order to have a well-rounded personality and a balanced growth of intellect, co-curricular activities should be an integral part of education.

- Association and Clubs: Students will be encouraged to form and head various associations and clubs to cater to diverse interests. Managing these clubs will not only give a platform to nurture the students' budding talent, but will also help them to learn organizational skills and administration.
- Sports: Students will be actively encouraged to participate in sports and play individual or team games. This will help to promote a healthier and more disciplined lifestyle and foster team spirit among the students.
- Social Work: This is a forum, which will help the students, touch the lives of others and in the process; make a difference to their own. Students will help the underprivileged and take on projects on a continuing basis. This will help students become more socially conscious and responsible.

B.Sc. Economics Course Structure

Semester - I					Semester - II				
Sr. No.	Courses	No. of lectures per week	Credits	Nature of Course	Sr. No.	Courses	No. of lectures per week	Credits	Nature of Course
1	Principles of Microeconomics	4	4	A	1	Intermediate Microeconomics	4	4	A
2	Principles of Macroeconomics	4	4	A	2	Intermediate Macroeconomics	4	4	A
3	Introduction to Mathematical Economics	4	4	A	3	Introduction to Statistics	4	4	A
4	Logic	2	2	OE	4	Political Science	2	2	OE
5	Introductory Sociology	2	2	OE	5	Law	2	2	OE
6	Effective Communication	2	2	AEC	6	Sanskrit / German / Spanish	2	2	AEC
7	Selective Exploration of Indian Economic Thinking and Practice	2	2	IKS	7	IT Skill	2	2	SEC
8	Yoga	2	2	CC	8	Drama / Indian Music	2	2	CC
9	Tutorials for Introduction to Mathematical Economics	1			9	Tutorials for Introduction to Statistics	1		
	Total lectures	23	22			Total lectures	23	22	
Total no. of courses in the first year = 16 (excludes tutorial)									
Total Credit after completion of first year = 44									
Summer Internship (Community Engagement) of 4 weeks - 2 credits (OJT)									
To be considered in Sem III									

Semester - III					Semester - IV				
Sr. No.	Courses	No. of lectures per week	Credits	Nature of Course	Sr. No.	Courses	No. of lectures per week	Credits	Nature of Course
1	Quantitative Methods in Mathematics and Statistics for Economists	4	4	A	1	Fundamentals of Econometrics	4	4	A
2	International Economics	4	4	A	2	Theories of Growth and Development	4	4	A
3	Public Economics	4	4	A	3	Money, Banking and Financial Institutions	4	4	A
4	Behavioral Psychology	2	2	OE	4	Environmental Economics	4	4	VEC
5	Managerial Accounts	3	3	B	5	Analysis of Financial Statements	3	3	B
6	Graphic Design	2	2	VSC	6	R Programming	2	2	SEC
7	Art / Indian Dance	2	2	CC					
8	Summer Internship (Community Engagement)	0	2	OTJ					
	Total lectures	21	23			Total lectures	21	21	
Total no. of courses in the first & second year = 30 (includes summer internship)									
Total Credit after completion of second year = 88 (includes credits of Summer Internship)									
Summer Internship of 4 weeks - 2 credits (OJT) To be considered in Sem V									

Semester - V					Semester - VI				
Sr. No.	Courses	No. of lectures per week	Credits	Nature of Course	Sr. No.	Courses	No. of lectures per week	Credits	Nature of Course
1	Advanced Microeconomics	4	4	A	1	Advanced Macroeconomics	4	4	A
2	Indian Economy	4	4	A	2	Economic Governance and Policies	4	4	A
3	Qualitative Data & Time Series Analysis	4	4	A	3	Development Economics	4	4	A
4	Soft Skill	2	2	AEC	4	Big Data Analytics using Python	2	2	VSC
5	Personal Finance Management	2	2	SEC	5	Field Project I	2	2	FP
6	Option I	3	3	A/B	6	Option I	3	3	A/B
7	Option II	3	3	A/B	7	Option II	3	3	A/B
8	Summer Internship	0	2	OJT					
	Total lectures	22	24			Total lectures	22	22	
Electives in Economics Sem V					Electives in Economics Sem VI				
Option I	Economics of Geopolitics and International Relations	3	3	A	Option I	Industrial Economics	3	3	A
Option II	Game Theory	3	3	A	Option II	Behavioral Economics	3	3	A
Electives in Business Sem V					Electives in Business Sem VI				
Option I	Principles of Management	3	3	B	Option I	International Business	3	3	B
Option II	Marketing Management	3	3	B	Option II	Business Strategy	3	3	B
Electives in Finance Sem V					Electives in Finance Sem VI				
Option I	Corporate Finance	3	3	B	Option I	International Finance	3	3	B
Option II	Capital Markets	3	3	B	Option II	Risk Management	3	3	B
Total no. of courses in the first, second & third year = 45 (includes summer internship)									
Total Credit after completion of third year = 134 (includes credits of Summer Internship)									
Summer Internship of 4 weeks - 2 credits (OJT)									
To be considered in Sem VII									

Semester - VII					Semester - VIII				
Sr. No.	Courses	No. of lectures per week	Credits	Nature of Course	Sr. No.	Courses	Research Seminar	Credits	Nature of Course
1	Research Method & Writing	4	4	AEC	1	Research Project / Capstone	15	12	RP/OJT
2	Advanced Time Series and Panel Data Analysis	4	4	A	2				
3	Contemporary Issues in Development	4	4	A	3				
4	Micro Data with R	2	2	SEC	4				
5	Field Project II	4	4	FP	5				
6	Vocational Course (in collaboration with Industry)	4	4	VSC	6				
7	Summer Internship	0	2	OJT					
	Total lectures	22	24			Total	15	12	
Total no. of courses in the program = 53 (includes summer internships)									
Total Credit after completion of program = 170 (includes credits of Summer Internship)									

Nature of Course		
Abbreviation	Classification	Credits
A	Major	80
B	Minor	18
OEC	Open Electives Course	10
VSC	Vocational Skill Courses	8
SEC	Skill Enhancement Courses	8
AEC	Ability Enhancement Courses	10
IKS	Indian Knowledge System	2
VEC	Value Education Courses	4
OJT	On the Job Training	6
FP	Field Project	6
CC	Co-Curricular Activities	6
RP	Research Project	12
Total		170

- **LIST OF SCHOOL AWARDS**

1.	Certificate of Merit & Medals to Best Students for consistent academic performance and co-curricular activities.
2.	10 % of the batch on the basis of highest CGPA during the entire period of Programme will be under meritorious students list and will get a certificate at the time of Convocation, subject to guidelines mentioned above as per Part I point 8.10, under the heading "Dean's List/Meritorious students list".

7. Approved Academic Calendar of all programs

SVKM's NMIMS
Academic Calendar for the Academic Year : 2024-2025


School Name: Sarla Anil Modi School of Economics, Campus: Mumbai
Applicable to Other Campus: Navi Mumbai, Bengaluru


Program: Bachelor of Science (Economics)


Details	Sem	Start date	End Date	No. of Days (Excluding Sundays/holidays)
Term I				
Orientation/Induction Program	Sem I	12 th , 13 th , 20 th , 27 th Jul, 2024 3 rd & 10 th Aug, 2024		06 days
Academic Instruction Duration (Regular Classes)	Sem III, V	08 th Jul, 2024	23 rd Nov, 2024	103 days
Academic Instruction Duration (Regular Classes)	Sem I	12 th Jul, 2024	23 rd Nov, 2024	99 days
Internal Continuous Assessment	Sem I, III, V	15 th Jul, 2024	12 th Nov, 2024	87 days
#Mid-term test	Sem I, III, V	16 th Sep, 2024	23 rd Sep, 2024	06 days
Diwali Vacation	Sem I, III, V	28th Oct, 2024	3rd Nov, 2024	07 Days
Term End Exams	Sem I, III, V	28 th Nov, 2024	07 th Dec, 2024	09 days
Re-Exams	Sem I, III, V	29 th Jan, 2025	06 th Feb, 2025	08 days
Term II				
Academic Instruction Duration (Regular Classes)	Sem II, IV, VI	09 th Dec, 2024	15 th Apr, 2025	94 days
Internal Continuous Assessment	Sem II, IV, VI	16 th Dec, 2024	05 th Apr, 2025	77 days
Winter Vacation	Sem II, IV, VI	26th Dec, 2024	01st Jan, 2025	07 Days
#Mid-term test	Sem II, IV, VI	17 th Feb, 2025	22 th Feb, 2025	06 days
Term End Exams	Sem II, IV, VI	21 st Apr, 2025	30 th Apr, 2025	09 days
Summer internship	Sem II, IV	02 nd May, 2025	02 nd Jun, 2025	27 days
Re-Exams	Sem II, IV, VI	25 th Jun, 2025	03 rd Jul, 2025	08 days
Summer Vacation	For Faculty	22 nd May, 2025	02 nd Jul, 2025	42 days
	For Students Sem II, IV	03 rd Jun, 2025	06 th Jul, 2025	34 days
Convocation	09 th Aug, 2025			
Commencement of First Year in next Academic year (AY 2025-26)	Sem I	11 th Jul, 2025	-----	
Commencement of Second & Third Year in next Academic year (AY 2025-26)	Sem III, V	07 th Jul, 2025	-----	

Regular Lectures will not be conducted during Mid Term Exams.


AR
(SAMSOE)


Director
(SAMSOE)


DR-Academics
(NMIMS)


Controller of Examinations
(NMIMS)

8. LIST OF HOLIDAYS FOR THE YEAR 2024

Sr. No	OCCASION	DATE	DAY
1	Republic Day	26-Jan-24	Friday
2	Holi	25-Mar-24	Monday
3	Good Friday	29-Mar-24	Friday
4	Gudi Padwa	09-Apr-24	Tuesday
5	Ramzan-Id	11-Apr-24	Thursday
6	Maharashtra Day	01-May-24	Wednesday
7	Independence Day	15-Aug-24	Thursday
8	GopalKala	27-Aug-24	Tuesday
9	Ganesh Chaturthi	07-Sep-24	Saturday
10	Anant Chaturdasi	17-Sep-24	Tuesday
11	Gandhi Jayanti	02-Oct-24	Wednesday
12	Dushera	12-Oct-24	Saturday
13	Diwali (Narak Chaturdashi)	31-Oct-24	Thursday
14	Diwali (Laxmipujan)	1-Nov-24	Friday
15	Diwali (Balipratipada)	2-Nov-24	Saturday
16	Christmas	25-Dec-24	Wednesday

Classes/Lectures will be conducted, if required (except on the National Holidays i.e. January 26, August 15, May 01 & October 02)

9. People you should know

School Administration

Name	Designation
Dr. Shubhasheesh Bhattacharya	Campus Director
Dr. Ishfaq Khoja	Program Chairperson
Ms Anupriya Sharma	Deputy Registrar (Academic Admin)
Ms. Kavita Kadam	Deputy Director (Placements)
Ms. Karuna Garud	Assistant Registrar (Examination)
Ms. Shweta Gotal	Course Coordinator
Mr. Amey Pawaskar	Administration officer
Ms. Sneha Patankar	Assistant (Examination)
Ms. Sangeeta Naikodi	Placement Executive
Mr. Pushkala Iyer	Secretary to I/C Director
Ms. Sujata Patil	Computer Lab. Assistant
Ms. Nikita Madhvi	Computer Lab. Assistant

Part III

ANNEXURES

APPLICATION OF LEAVE OF ABSENCE**School of Commerce
(10% additional exemption in attendance)**

NAME: _____ Date: _____

Email ID: _____ Mobile No. _____

Programme: _____ Trimester/Semester _____ Roll No. : _____ Div: _____

Leave Period: From: _____ to _____ No. of Days missed: _____

Reason: -

--

I have missed more than 20 % sessions for the reasons as mentioned below and request you to consider this application for my attendance purposes on a special case basis (As per S.R.B.).

Student's Signature: _____ **Enclosures:** _____

To be filled by Students

(For Office use)

Course(s) / subject(s)	No. of Class / hours held during leave period	Class / Hours attended during said period	Exemption (s) in hours to be given for above reason	Attendance as on date before exemption

Checked by Course Coordinator

Verified by AR / DR

Approved by Dean

LEAVE APPLICATION

SVKM'S NMIMS School of Commerce

Note: The Application must be received PRIOR to proceeding on leave OR within THREE DAYS of resume in case of an emergency.

Name of Student:

Programme: Year:

Division: SAP ID: Roll No.:

From: To:

(Date) (Date)

Reason for Leave:

.....

Submission Date

Late Submission Reason.....

Documents Submitted: Yes / No

Document Details:

.....

Signature of Student:

For office use only :

Application & Document Received Date:

Granted / Not Granted:

(Entered) (Date)

Subject 1		Subject 2		Subject 3		Subject 4		Subject 5		Subject 6	
P	A	P	A	P	A	P	A	P	A	P	A

Dean Signature

SVKM'S NMIMS School of Commerce

EVENT ATTENDANCE FORM

Date: _____

Name of Club: _____

Name of Club Mentor: _____

Email id: _____ Contact no: _____

Name of Student Coordinator: _____

Email id: _____ Contact no: _____

Event Name: _____ Event Grade: _____

Place (Full address): _____

Start Date: _____ End Date: _____ Total no. of days: _____

Are student/students missing any Internal / External Exam? (Please provide details list)

Faculty In-charge Signature

Approved by I/C Dean (Yes/No)

Note:

1. This form should be **filled by faculty in-charge only** and should be submitted to school admin office prior to the date of event.

2. It is mandatory to attach participant's details including Class, Division, Roll No., No. of days missed by student and Lecture missed details.

3. **Event Grades:** **GRADE A:** National and International level contests of very high repute

GRADE B: National level contests of high repute

GRADE C: Local and National level contests

Annexure 4

SVKM'S NMIMS School of Commerce
ATTENDANCE RECTIFICATION FORM

Date: _____

Name of Student: _____ SAP ID: _____

Roll No.: _____ Div.: _____ Program: _____ Semester: _____

Subject Name: _____

Faculty Name: _____

Class Date: _____ Class Time: _____ No. of Hrs. _____

Remark: _____

Student Signature: _____

Email Id: _____ Contact _____

Faculty Signature: _____

Approved by Dean: _____

Annexure 5

OFFICE COPY

Student Undertaking with respect to the Student Guidelines
(Submit this form to your Course Coordinator latest by 20th September 2024)

I, _____ have read the Student Guidelines of SVKM'S NMIMS, Anil Surendra Modi School of Commerce enclosed carefully and have understood its contents and their ramifications. I will always uphold the values and honour of the School of Commerce, NMIMS. I promise to fulfil my responsibilities as a student and a human being and treat my colleagues, Staff and Faculty with dignity and respect. I hereby declare that I will follow the Student Guidelines and in case of a violation, consent to action, in accordance with the Management's decision.

I hereby agree to abide by the rules and regulations of SVKM'S NMIMS in my role as a participant of this program. I agree that NMIMS has the right to make any changes as it may deem fit in terms of the program content, method of delivery, faculty, refund policy, evaluation norms, standard of passing, Guidelines, etc. I also agree that in case of any dispute or differences about the program, the decision of the Vice-Chancellor of SVKM'S NMIMS will be final and binding on all the participants. These changes would be made if U.G.C. / Statutory bodies make changes from time to time.

I understand that if I adopt any unfair means in admission process and during program, then my admission will be cancelled and all fees paid will be forfeited.

Signature: _____

Name: _____
(First Name) (Middle Name) (Last Name)

Date of Birth: (dd/mm/yy) _____ Student SAP No. _____

Roll Number: _____ Programme: _____

Email ID: _____ Contact Nos. _____ / _____

Address for Correspondence:

Name of the parent _____ Contact Nos: _____ / _____

Office No: _____ Residence No.: _____ Mobile: _____

Parent's email I.D. _____

For Office Use :

Date of Receipt: _____ Signature of Course Coordinator _____